Request for Proposal (RFP) invited for Setting-up and Interior Designing and Set up of Center of Excellence of AMH SSC

Greetings from the Apparel Made-ups & Home Furnishing Sector Skill Council.

Introduction of AMH SSC

This is to introduce this Sector Skill Council.

The Government of India has constituted Prime Minister's ambitious skill development programme under the leadership of the National Skill Development Corporation. The NSDC mandates skill formation to develop the workforce with enhanced skill through structured programme and assessment.

Owing to the presence of widespread training centers, participated by both public and private entities, determining the quality of training rendered at different training centers is crucial to the success of skill development programme and, thus, skill assessment is essential part of skill development.

AMH SSC has been launched jointly by the Ministry of Textiles, National Skill Development Corporation and the Apparel Export Promotion Council with primary mandate of enhancing and to build a capacity in skill development. One of the salient features of the AMH SSC is designing of training programmes, based on industry demands of different segments and to ensure that all successful trainees are certified through accredited agency.

AMH SSC has been authorized by NSDC for evolving assessing proficiencies of skills of trainees for the Apparel, Made-ups and Home furnishing sectors for their respective subject areas. The assessment is defined as a structured process in which evidence of performance is gathered and evaluated against approved QPs/NOSs, as approved by the NSDC.

Assessment is the process of evidence collection of the competence level of a person through range of method-tests, observations, interviews, assignments and professional discussions. It is further mandated that competency assessment of the candidate is being done by independent Assessing Bodies (AB), which are not involved in training delivery, to ensure an impartial assessment.

AMH SSC has developed 30 National Occupational Standards for the Apparel, Made-Ups and Home Furnishing industry;

The Apparel, Made-ups & Home Furnishing Sector Skill Council is now fully operational and is equipped with more than 5000 Training Partners, 16 Assessment Bodies.

Sealed competitive quotations/bids, are invited from reputed interior decorators/contractors, having proven track record in the field, for undertaking the work of furnishing and exterior and interior set-up and decoration of AMH SSC Center of Excellence at the Ground floor of Building, Khata No. 230, Khasra No. 540, Rakba 0.1093 hectare, Village Pali, Post Office & Thana Baghpat, District Baghpat, Uttar Pradesh The quotations should reach CEO, AMH SSC on or before 15:00 Hrs on 11.11.2025, which will be opened on the same day at 15:30 Hrs in the presence of bidders present, if any.

CEO, AMH SSC, reserves the right to accept or reject any or all the quotations without assigning any reason, whatsoever. Layout and Enquiry Document, and further details are available on AMH SSC website under Enquiries Section.

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Apparel Made-ups & Home Furnishing
Sector Skill Council

ENQUIRY DOCUMENT

ENQUIRY NO. AMHSSC/ADMN/COE/2025/13
Dated:.06.11.2025

Request for Proposal (RFP) invited for Setting Up and Interior Decoration of Centre of Excellence Building at Baghpat, U.P

- **RFP Issue Date: 6th November 2025**
- **Submission Deadline: 11th November 2025**
- **Project Duration: 45 days from the issue of Work Order**

AMH SSC requires the services of a professional agency with proven credentials in the field of Fabrication, Construction & Interior Decoration for the Centre of Excellence Building, Khata No. 230, Khasra No. 540, Rakba 0.1093-hectare, Village Pali, Post Office & Thana Baghpat, District Baghpat, Uttar Pradesh, as per the scope of work given below.

A. SCOPE OF WORK

Setting up and Interior Decoration of the Office having a floor area of approx. 6500 sq. ft. including exterior of the building and surrounding area of 4000 sq feet approx.

- Civil, Exterior & Interior Work – Façade, Outdoor renovation, Flooring, wall finishes, ceiling and partition works.
- Furniture & Fixtures - Display tables, racks, mirrors, mannequins and seating.
- Electrical & Lighting - magnetic linear spotlights and electrical setup.
- Branding & Signage - In-house branding, logo panels and wall-mounted name boards.
- Miscellaneous - Delivery, installation, finishing and site clearance.
- Quality & Safety Compliance - All materials must conform to industry safety and quality standards.

Refer the site layout for details.

A 1.1 DELIVERABLES

- Detailed Design Layout & 3D Visualization for approval before execution.
- Completed Centre setup as per approved layout.
- Documentation - Material specification sheet, warranty details and completion report.
- Timeline adherence - Work completion within agreed project schedule.

Draft layout attached with the Enquiry document.

B. GUIDELINES FOR SUBMISSION OF ENQUIRYS

The bids for the setting up & interior decoration of AMH SSC, Corporate Office, New Delhi should be submitted **and** should include the following:

Cover: Superscribed with **"Bid for setting up & interior decoration of AMH SSC Centre of Excellence, Baghpat"** and should accompany the following documents:

- Company Profile and relevant experience (especially in luxury retail interiors).
- Detailed financial quotation (including all taxes) aligned with the layout.
- Project execution timeline and work plan.
- The company must provide post project support for a period of 1 year for work done

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- on site.
- GST registration, PAN and other certifications, if any

C. Evaluation Criteria

Proposals will be evaluated on the cost effectiveness, timely delivery and past experience/s of the bidders. Decision of CEO, AMHSSC, shall be final and binding.

D. Payment Terms

- 40% - Advance upon work order issuance.
- 40% - Upon completion of Structural layout and interiors (site verification).
- 20% - After final completion and handover.

The Bids as per details given above should be submitted in a sealed envelope (hard copies) to the CEO, AMH SSC, Apparel, Made-ups & Home Furnishing Sector Skill Council Flat No. A-312 TO A-323, Third Floor, Somdatt Chamber-I, Bhikaji Cama Place, Africa Avenue New Delhi-110066 on or before 15:00 hrs. on 11.11.2025., Bids received by email and bids received beyond the appointed time will not be accepted.

C. ADDITIONAL INFORMATION

i. The COE in the full-fledged exterior and interior decorated form shall be handed over to the CEO of AMHSSC within 60 days after award of the work;

ii. AMH SSC reserves the right to reject or accept any offer without assigning any reasons whatsoever.

iii. Selection of Agency(ies) will be based on the acceptance of the technical competency of the agencies as revealed from the technical bids and lowest quote received for the work.

iv. Conditional bids will be rejected outright. The quoted price should be all inclusive (including taxes, levies etc.). The amount quoted should be indicated both in words and figures. Corrections/overwriting have to be avoided. All pages should be signed by the authorized signatory.

v. **Opening of the Bids :**The bids will be opened at **15:30 hrs. on 11.11.2025**, at AMHSSC, New Delhi Office, in the presence of bidders or duly authorized representatives of the bidders, if any.

vi. **Penalty:** In the event of bidder's failure to complete the work within the specified time, AMH SSC may, without prejudice to its any other rights hereunder, a penalty of 5% of the total project cost will be levied on the successful bidder.

vii. **Termination by default:** CEO AMH SSC reserves the right to terminate the contract of any agency in case of unsatisfactory services.

viii. **Jurisdiction:** The contract shall be interpreted and governed by the Laws of India. In the event of any dispute/ litigation between the agency with whom the work is entrusted and the AMH SSC in respect of any of the conditions/provisions of this document or the agreement to be executed while awarding the work, the decision of CEO, AMH SSC, shall be final and binding on both the parties and any litigation arising out of this document/agreement shall be subject to the jurisdiction of Delhi Courts only.

NB: The bidders are advised to visit the site before offering their rates. The dimensions/ measurements given may vary.

SITE LAYOUT

Khata No. 230, Khasra No. 540, Rakba 0.1093-hectare, Village Pali, Post Office & Thana Baghpat, District Baghpat, Uttar Pradesh

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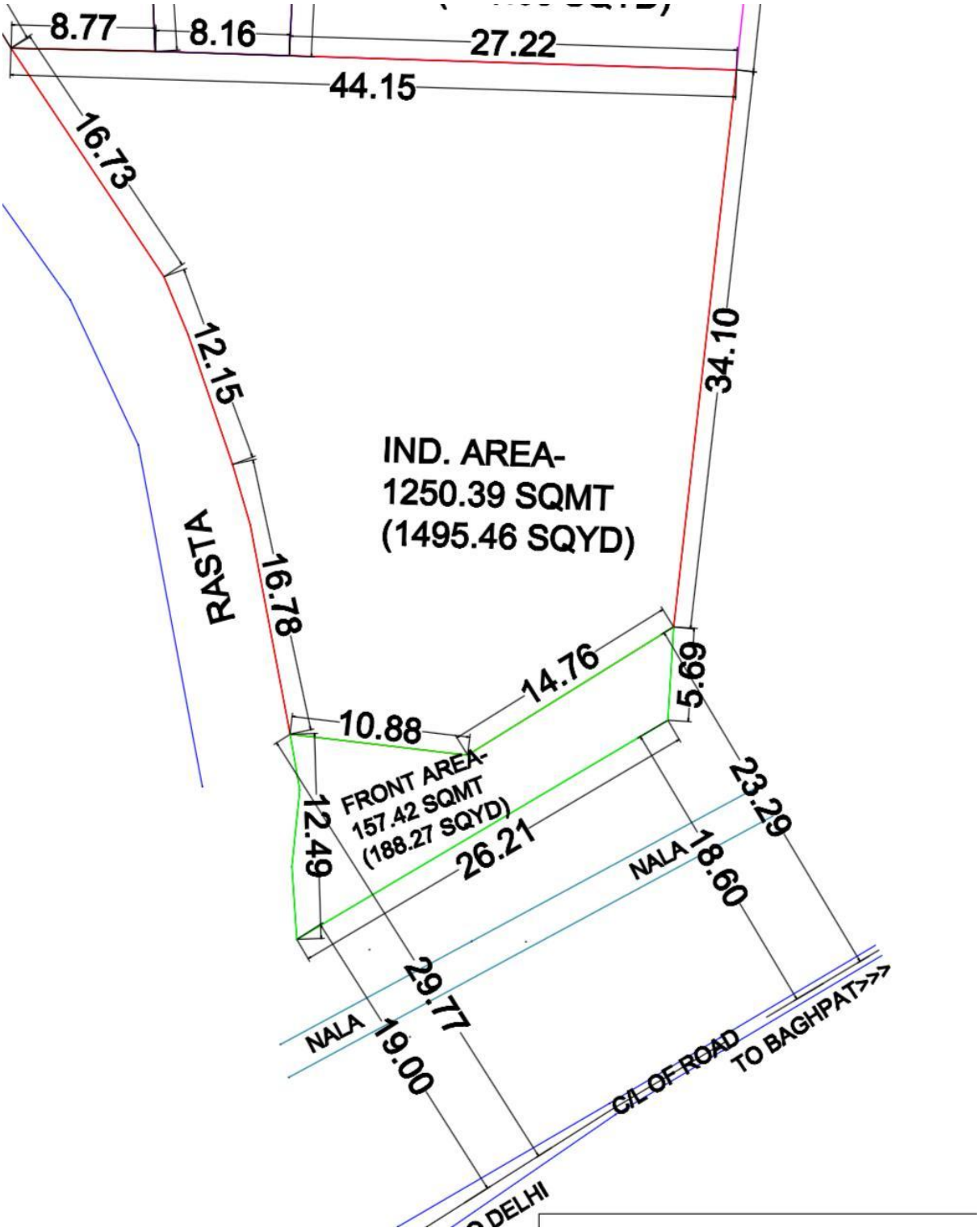

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New Delhi